## **Staff Council Meeting Minutes - March 9th, 2017**

- 1. Call to Order: Lynsee called the meeting to order at 2:03pm
- 2. Meetings Since June 2016: 10
- 3. <u>Attendance:</u> Special Guest is Dr. Wendler

2016-2017 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2016
Adams, Amie	2018	SSC	Y	9
Allen, Thomas	2018	SSC	Y	10
Antunez, Gilbert	2017	EEO 3	Y	5
Bowen, Bill	2018	EEO 1	N	7
Edwards, Josh	2017	EEO 5	Y	6
Fox, Karen	2018	EEO 4	Y	7
Haasl, Lora	2018	EEO 3	N	5
Hampton, Jarvis	2017	EEO 1	Y	8
Hampton, Nancy	2018	EEO 1	Y	8
Kopke, Kim	2018	EEO 4	Y	8
Lively, Darcy	2018		N	5
McIlroy, Sherri	2017	EEO 4	Y	9
Peacock, Nicolas	2018	EEO6/EEO7	Y	3
Rausch, Mary	2017	EEO 3	Y	9
Reid, Leo	2018	EEO 3	N	6
Rosales, Gaby	2017	SSC	Y	9
Sanders, Nikky	2018	SSC	Y	7
Scantling, Mickie	2017	EEO 5	Y	10
Sparks, J. Rich	2017	EEO 1	N	2
Stocker, Betty	N/A	Ex Officio	Y	6
Sweetgall, Linda	2017	EEO 4	Y	5
Vinyard, Michelle	2018	EEO 3	N	8
Vizzini, Beth	2017	EEO 5	Y	7
Whitten, Megan	2018	EEO 4	Y	9
Williams, Melissa	2017	EEO 3	Y	7
Womble, Lynsee	2017	EEO 3	Y	10

- **4. Review of Minutes from January meeting:** Amie motion to accept the minutes from January meeting, Gilbert seconds and minutes pass as read.
- 5. Treasurer's Report: Jarvis gave the report. Transactions to the Operating Fund included: Contribution from Betty Stocker, Brain Break Food purchase, EOTM food purchase, I Caught You Caring Payouts. There were contributions from Deanna More in the Tuition Assistance Account and contributions from Misty Hobbs in the University Endowment Account. Total Outgoing was (\$578.09). Kim motions to accept the Treasurer's Report, Mary seconds the report is approved as read.
- 6. Committees:
  - a. Employee of the Month: Candidate can be on the ballot for 3 months
    - a. February EOM-Johnny Story 3.10.17 at 3:00pm in the HD Studio (FAC 158)
    - **b.** March EOM- Verna Hodge-TBD- awaiting President's Office for date
  - **b.** Scholarship and Tuition Assistance: Student Employee Appreciation Month is April 5<sup>th</sup>, Wednesday from 11;30am to 1:30pm. Nancy passed around a signup sheet, ordered paper tickets for the east and west doors. Samantha Green realized flyer did not go to everyone so she plans to resend it out. Lora Haasl is doing all IDRs and is making directional signage. Kim has been working on layout of room.

- **c. Staff Appreciation:** I Caught you Caring- 197 nominations, this was less than last year. Had some G.A.s and Aramark who weren't eligible for the \$3. Bill suggests adding Buff I.D. number to the form, argument on the floor saying asking for a Buff I.D. might spoil the integrity of the submissions being anonymous. Lynsee thinks committee should be the people who look up Buff I.D numbers, not Gold Card Office.
- **d. Election Committee:** 12 people will be leaving Staff Council due to EEO changes; however, we will only have to replace 7 of the 12. Combining EEO 5-7, this will optimize the representation of those employees. Lynsee bring to the floor that EEO5-7 have 2 representatives. Mary moves to vote and Mickie seconds. Staff Council passes that EEO5-7 will have 2 representatives.
- e. Homecoming: NO REPORT
- f. Staff Development: NO REPORT
- 7. Old Business:
  - **a.** Randy said Parking will have a couple changes (minor) for 2017 roll out, big changes coming for the 2018 academic year. Dr. Wendler is in favor of zoned parking. Jarvis mentions that the Library is a nightmare. Dr. Wendler is talking with Randy about going back to small zoned parking.

## 8. New Business:

- **a.** New Staff Orientation-Staff Council in charge, conversations about this transitioning to H.R.
  - i. Suggestions for changes: Monthly orientations, video tours, employee perks, or an
    - admissions tour guide, discussion on the different departments and what they do.

## 9. Other Business:

- **a.** Happy Birthday to Dr. Wendler
- **b.** Event Services is through the JBK now so if you need academic spaces for an event please give Megan a call.
- **c.** Relay for Life; April 7<sup>th</sup> BSP.
- **d.** AG donations for victims of the fires; taking a shipment tomorrow; WT has a website for this as well.
- e. Wellness Fair is March 20<sup>th</sup> in Legacy Hall.

**10.** Adjournment: adjourned the meeting at 3:16p.m.

Next Staff Council meeting is Thursday, April 13th, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by, Secretary Megan Whitten